

## Subject Access Request

Dear Mr R. Barnett, Data Protection Officer - Thrive.

Please provide me with the information about me that I am entitled to under the General Data Protection Regulation. This is so I can be aware of the information you are processing about me, and verify the lawfulness of the processing.

Please email this request to dpo@thrivetrust.uk

Here is the necessary information:

Name	
	Please select:
	Pupil / parent / employee / governor / volunteer
Relationship with the school	
	Other (please specify):
Correspondence address	
Contact number	
Email address	
	Please provide me with:
	Insert details of the information you want that will help us to locate the specific information. Please be as precise as possible, for example:
Details of the information requested	• Your personnel file
	Your child's medical records
	• Your child's behaviour record, held by [insert class teacher]
	• Emails between 'A' and 'B' between [date]

If you need any more information from me, please let me know as soon as possible.

Yours sincerely,